

# Training Schedule 2018

## Excellence through understanding

The Academy of Excellence training is accredited by authorities such as the SANC, UJ, the Department of Labour and SETA's, where applicable. Our courses are practically orientated and modular

- **Occupational Health Training**
- **Primary Health & Wellness Training**

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### Contact us

Tel: 011 864 1173,  
email: [trainingdesk@ocsa.co.za](mailto:trainingdesk@ocsa.co.za)

[www.ocsa.co.za](http://www.ocsa.co.za)

No 4 Combrink Street, Alrode, Alberton





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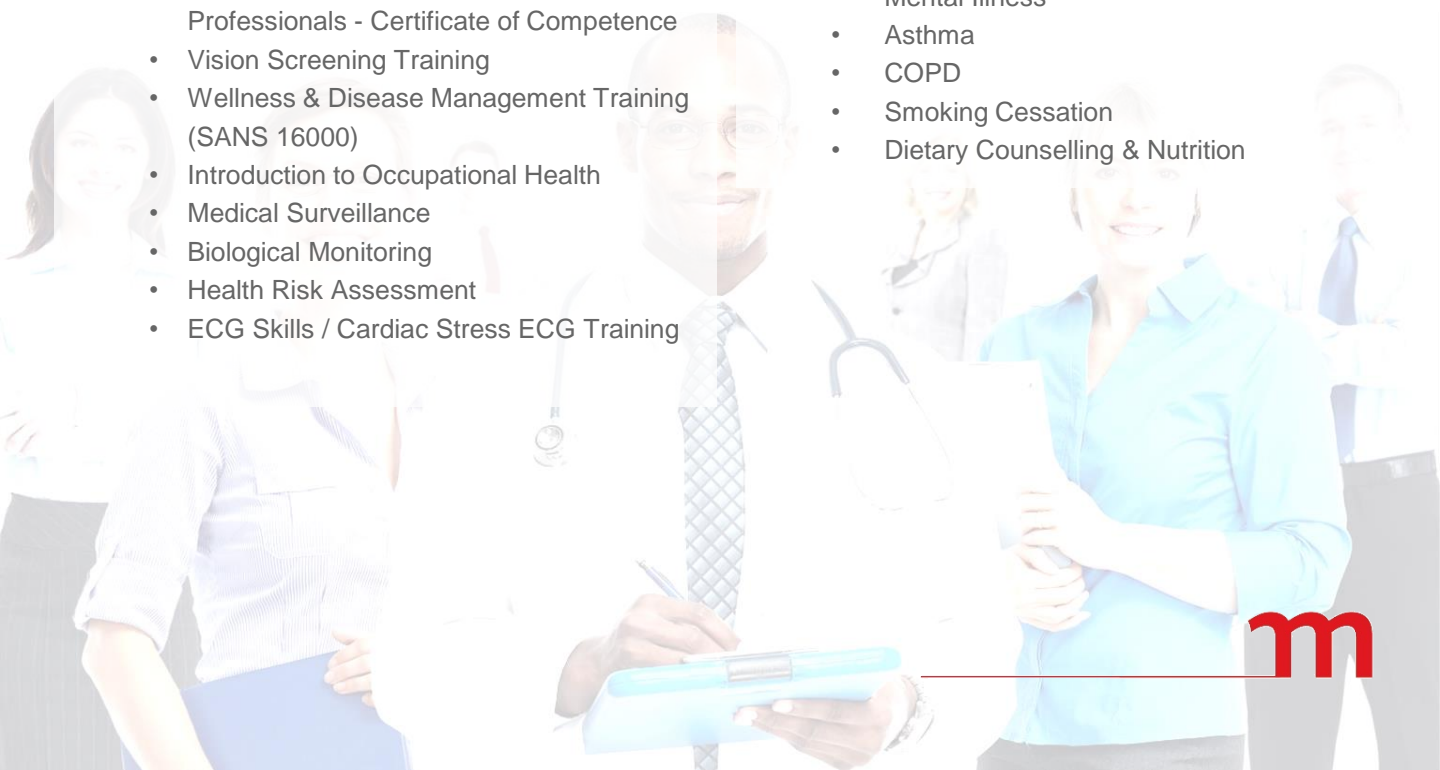
## Basket of courses

### Occupational Health

- Diploma
  - **Diploma in Occupational Health Nursing Science**
- Short Courses & Workshops
  - **Spirometry**
    - Spirometry Certificate of Competence
    - Spirometry Refresher Training
  - **Audiometry**
    - Audiometry Certificate of Competence
    - Audiometry Refresher Training
  - **Other**
    - Physical Examination & Health Assessment Certificate of Competence
    - Physical Examination & Health Assessment Refresher Training
    - Emergency Care Training for Healthcare Professionals - Certificate of Competence
    - Vision Screening Training
    - Wellness & Disease Management Training (SANS 16000)
    - Introduction to Occupational Health
    - Medical Surveillance
    - Biological Monitoring
    - Health Risk Assessment
    - ECG Skills / Cardiac Stress ECG Training

### Primary Healthcare

- **Short Courses & Workshops**
  - Contraception & Fertility Planning Certificate of Competence
  - Baby Immunisation Training
  - **HIV**
    - HIV/AIDS Peer Educators
    - HIV/AIDS Management, Supervisor & Union Training
    - Wellness Champion Training
    - Peer Co-ordinator Training
    - Workplace Management Training
  - **Non communicable disease (NCD)**
    - Core concepts in NCD's
    - Hypertension
    - Diabetes
    - Substance Abuse
    - Cardiovascular Disease
    - Mental Illness
    - Asthma
    - COPD
    - Smoking Cessation
    - Dietary Counselling & Nutrition





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# Training Schedule 2018

Venue	Duration	Price	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Audiometry</b>														
Alberton	3 days	R 4,150.00		27 - 01		28 - 30				3 - 5		26 - 28		
Cape Town	3 days	R 4,150.00	15 - 17			07 - 09			13 - 15			5 - 7		
KZN	3 days	R 4,150.00			6 - 8				25 - 27					3 - 5
Port Elizabeth	3 days	R 4,150.00				17 - 19						23 - 25		
<b>Audiometry Refresher</b>														
Alberton	1 day	R 1,750.00				25				2			15	
Cape Town	1 day	R 1,750.00		7				6					15	
KZN	1 day	R 1,750.00			9				24					6
Port Elizabeth	1 day	R 1,750.00				20						26		
<b>Spirometry</b>														
Alberton	3 days	R 4,150.00			27 - 29			5 - 7				1 - 3	21 - 23	
Cape Town	3 days	R 4,150.00	22 - 24				22 - 24			20 - 22		30 - 1		
KZN	3 days	R 4,150.00		28 - 2					18 - 20				28 - 30	
Port Elizabeth	3 days	R 4,150.00				24 - 26						17 - 19		
<b>Spirometry Refresher</b>														
Alberton	1 day	R 1,750.00				24				1			14	
Cape Town	1 day	R 1,750.00		6				5					14	
KZN	1 day	R 1,750.00		27					17				27	
Port Elizabeth	1 day	R 1,750.00				23						16		
<b>Vision Screening</b>														
Alberton	1 day	R 1,750.00			15		24						13	
Cape Town	1 day	R 1,750.00	18					7					13	
KZN	1 day	R 1,750.00			5				23					7
Port Elizabeth	1 day	R 1,750.00				16						22		
<b>Contraception &amp; Fertility Planning</b>														
Alberton	4 days	R 5,195.00								28 - 31				
<b>Physical Examination and Health Assessment</b>														
Alberton	5 days	R 8,450.00							23 - 27			8 - 12		
<b>Emergency Care</b>														
Alberton	4 days	R 7,450.00					7 - 10							
Prices Excl. Vat   Updated 20 October 2017 –Dates can change without prior notice –please phone to confirm														



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## Training Locations

We are the  
**trendsetters in**  
**workplace health**  
**training,**  
presented  
on request in all  
major centres



### **ALBERTON**

4 Combrink Street  
Alrode  
Alberton  
1451



### **CAPE TOWN**

22 Rome Road  
Brackengate Business Park  
Brackenfell  
Cape Town  
7560



### **KWA-ZULU NATAL**

86 Marseilles Crescent  
Themba Business Park  
Briardene  
Durban  
4051



### **PORT ELIZABETH**

**Spirometry**  
St Johns  
47 Pickering Road  
Newton Park  
Port Elizabeth  
6020





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## Standard pricing, terms and conditions

- All prices valid until 31st December 2018
- Training will be conducted in English unless other arrangements are arranged beforehand
- 100% course attendance and completion is a requirement for all courses
- Every learner to supply a certified copy of identification prior to the commencement of training

### Individual training

- The booking confirmation must be completed, signed and returned to Momentum OCSA Academy of Excellence (AoE) to confirm the booking
- A cancellation fee will be charged at 50% of cost unless written notification has been received 5 working days prior to the first day of training
- Non-arrival on the day of training will be charged at 100%

### Group training

- The service level agreement of each proposal must be completed, signed and returned to Momentum OCSA Academy of Excellence (AoE) to confirm the booking
- Proof of payment of 50% is required upon return of the signed Service Level Agreement.
- Proof of payment of the remaining 50% is required within 30 days of final invoice
- The invoice will be generated in accordance with the signed contract
- Certificates will be issued only to the employers' representative

### On site training

- Prices exclude excess baggage for carrying or courier of training equipment to the site, courier of training materials in advance of training if required, courier of certificates after training, learner and facilitator refreshments during training, travel and accommodation
- A 10% administration fee will be billed for travel bookings

### International training

- Costs are quoted excluding:
  - Local and international airfares (economy class), and airport transfers
  - 10% travel booking administration fees and VISA costs
  - Immunization costs for facilitators,
  - Personal & travel insurance for facilitators,
  - Excess baggage for carrying training equipment in,
  - Courier of training materials to site and training manuals in advance if required,
  - Courier of certificates after training
- Pricing for the above will be documented and agreed per individual proposal
- Some of these costs can only be finalized after completion of training and will be included in the PO for final invoicing
- All international training accounts to be settled in SA Rand (ZAR) equivalents to avoid foreign currency exchange losses
- Withholding taxes will apply to all international training proposals over and above the stipulated costs in the costing applicable to the laws of each specific country
- All other international financial transactional costs will be for the clients account